

SHERWOOD JUNIOR SCHOOL  
ACCESS PLAN 2015- 17

Targets	Lead Personnel	Resources	Timeframe	Monitoring
<p><b>Ensure compliance with DDA and Code of Practice</b></p> <p>Staff and governors informed of requirements and obligations of DDA and of the Access Plan</p>	<p>SENCO Head Teacher</p>	<p>Staff meeting Governors meeting</p>	<p>Ongoing</p>	<p>SENCO Head teacher SEN Governor</p>
<p><b>Curriculum delivery to suit all children</b></p> <p>Individual targets used by all classroom staff for SEN Support children</p> <p>Liaison with Hetts Lane to ascertain requirements of new intake children</p> <p>Copies of information on display available to children</p> <p>Use of signs and symbols as appropriate</p> <p>Use of ICT and I Pads</p>	<p>SENCO</p>	<p>SEN information available to all staff, training if required</p>	<p>Ongoing</p>	<p>Teachers are able to more fully meet the requirements of all children</p>

Use of coloured overlays/coloured paper and appropriate font (Comic Sans) as needed				
<p><b>Raise awareness for Mid day Supervisors of the specific needs of children</b></p> <p>Ensure they get regular updates on changing needs and new pupils</p>	AP/ LM	Discussions with class teacher and TA about specific children in each class	Ongoing	SENCO
<p><b>All staff are aware of medical needs and medications of all children</b></p> <p>Ask parents to complete an information form if they require medicines to be administered at school</p> <p>Training for all staff (including mid-day supervisors) on Epilepsy for named child</p> <p>Training for Year 6 staff for Diabetes</p>	SENCO	Training	Sept 2015	Head teacher/ SENCO
<p><b>Ensure school is accessible</b></p> <p>Seek advice from Fountaindale as required for specific children</p>	SENCO		Ongoing	Head teacher

